Complaint form



If you are unsure where to make your complaint, or if you need assistance to complete this form, please email admin@audit.tas.gov.au or call (03) 6173 0900.

Complainant's details

Anonymous feedback can be provided, however this limits our ability to contact you to clarify your complaint and provide an outcome.

Would you like the Tasmanian Audit Office to contact you regarding

the complaint and advise of an outcome?		?	Yes No		
Name of person making the complaint					
Postal address					
Email address					
Contact number					
Preferred contact method		Email or Phone			
Are you representing a complainant?		Yes No			
		If yes, please complete the Auth	ority to Act form.		
Details of the complaint					
Date		Time			
Location					
Contact number					

Staff member(s) and/or business area involved in the matter				
Details of the issue/service/behaviour etc. that occurred and any additional information relevant to the complaint				
What outcome were you hoping to achieve?				

Please specify if you require any reasonable adjustments to navigate the complaints process					
Have you raised this issue previously? If so, please provide details including who the issue has been raised with, when, the status of that process and what outcome (if any) has been achieved					
Acknowledgment and submission					
I understand the information included in this form may need to be provided to others within the Tasmanian Audit Office for the purpose of investigating this complaint and may be referred to other organisations outside of the Tasmanian Audit Office in circumstances where the law requires, such as Tasmania Police or the Independent Regulator of the Reportable Conduct Scheme.					
Signed	Date				
Please note that depending on the nature of the complaint we may ask you to verify your identity.					
To submit your complaint, post or email this form to either of the following					
Postal address	GPO Box 851 Hobart Tasmania 7001 Australia	Email	admin@audit.tas.gov.au		